



SPORT CLIMBING AUSTRALIA

COVID-19 Safe Plan

Safety Coordinator

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The COVID-19 Safety Coordinator will be your key resource and central point of contact for all matters COVID-19 for your organisation.

The Safety Coordinator will be responsible for liaising with other organisations and other relevant stakeholders in relation to your organisation's response to COVID-19.

To assist organisations in appointing the most appropriately skilled person for this role, below is a list of the responsibilities for your COVID-19 Safety Coordinator.

COVID-19 Safety Coordinator Roles and Responsibilities

- Documenting justifications for not undertaking particular actions above
- Oversee the development and implementation of the organisation's return to operation arrangements by documenting those arrangements in a COVID-19 Safety Plan.
- Use a checklist to ensure your Covid Safe Plan is comprehensive (ref "Simplified-Checklist-for-small-sporting-organisations" as an example of checklist)
- The COVID-19 Safety Plan should address:
 - Points of COVID-19 transmission risk;
 - Transmission controls;
 - Hygiene and behavior requirements;
 - Education and communication to relevant personnel.
- Periodically review the effectiveness of the COVID-19 Safety Plan for your organisation and amend, update or improve as necessary.
- Advise management and directors of your organisation on the effectiveness of COVID-19 Safety Plan arrangements and seek assistance where required.
- Assist your organisation (operationally) to safely ramp up activity through the three phases of the Australian government's "Roadmap to a COVIDSafe Australia" and as permitted by the relevant State or Territory government.