



Website Administration Access Policy

This document is designed to ensure the strictest privacy of the confidential information of our members in accordance with best practice and Privacy Legislation. Our members should have confidence that their personal details are being kept carefully and accessed by the smallest number of people possible.

1 Privacy Policy

All members who are granted access to Wild Apricot must have completed and signed a copy of the SCA Website Confidentiality Agreement. All information available from the website must only be used for event and member management purposes.

2 Administrator Access

2.1 Ongoing Access

Ongoing administrator access to the back end of the Wild Apricot membership and event management system will be limited to members of the board (when needed), secretary, treasurer of SCA and employees of SCA (as approved by the board).

2.2 Temporary Access

Access may be granted to non SCA board members or employees on the day of an event only in the case that there is no website administrator at the event.

3 Information Requests

3.1 State Boards

State boards will from time to time require information from SCA such as a current list of their members with contact details.

If a state board requires information, please email your request to info@sportclimbingaustralia.org.au.

3.2 Event Organisers

Event organisers can request a download of the current event registration list at any time in the lead up to an event by sending their request to info@sportclimbingaustralia.org.au.